

Official Acknowledgment of Loan File Receipt

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company/Organization]

[Company Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company/Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We hereby acknowledge the receipt of your loan file submitted on [Insert Submission Date]. The documents will be reviewed and processed accordingly.

If you have any questions or require further information, please feel free to contact us at [Your Contact Information].

Thank you for your prompt submission.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]