

# **Subject: Concern Over Prolonged Loan Processing Delay**

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Bank/Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my concern regarding the prolonged delay in the processing of my loan application, submitted on [insert application date]. It has been [insert duration] since my application was submitted, and I have yet to receive any updates.

Given the importance of this loan to my financial needs, I would greatly appreciate any information you could provide regarding the current status of my application. If there are any issues or additional documentation required from my side, please do not hesitate to inform me.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]