

Request for Temporary Loan Payment Deferment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a temporary deferment on my loan payments due to a recent decrease in my income. My account number is [Insert Account Number].

Due to [briefly explain the reason, e.g., job loss, reduced hours, medical expenses], I am currently facing financial difficulties and am unable to meet my loan obligations for the upcoming months. I kindly request a deferment for [specific duration] to allow me the time needed to stabilize my finances.

I appreciate your understanding and consideration of my situation. I am committed to resuming my payments as soon as my financial situation improves. Please let me know if there are any forms or documentation you require to process my request.

Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]