

# Insurance Claim Update

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Adjuster's Name],

Subject: Update on Insurance Claim for Loan Payment Schedule Alterations - Claim No: [Insert Claim Number]

I hope this message finds you well. I am writing to provide an update regarding the alterations I have requested in my loan payment schedule as related to my ongoing insurance claim. After reviewing my financial situation and the circumstances of the claim, I believe that a modification to the payment terms is necessary.

As per our previous conversations, I am seeking to [briefly describe the alterations requested, e.g., extend the payment period, reduce monthly payments, etc.]. This adjustment will greatly assist me in managing my finances during this challenging time.

Please let me know if any additional documentation or information is required to process this request. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Policy Number]