

Business Loan Fiscal Interruption Statement

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Position]

[Lender's Company Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to inform you of a temporary fiscal interruption that our company, [Your Company Name], is currently experiencing. Due to [briefly explain reason, e.g., unforeseen circumstances, economic downturn], we have encountered challenges that affect our cash flow.

As a result, we kindly request your understanding and support regarding our business loan obligations. We are currently working on a strategy to stabilize our financial situation, and we anticipate returning to regular payments by [provide estimated date].

We value our relationship with [Lender's Company Name] and appreciate your consideration during this challenging time. Please let us know if there are any options available to assist us in managing this situation.

Thank you for your understanding. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position]

[Your Company Name]