

# Student Loan Repayment Plan Change Application

Date: [Insert Date]

To:

[Loan Servicer Name]

[Loan Servicer Address]

[City, State, Zip Code]

Subject: Request for Change of Student Loan Repayment Plan

Dear [Loan Servicer's Name or "Loan Servicing Team"],

I hope this letter finds you well. I am writing to formally request a change to my current student loan repayment plan. My account number is [Your Account Number].

Due to [briefly explain reason for request, e.g., changes in income, financial hardship, etc.], I would like to explore options for a repayment plan that better aligns with my current financial situation.

After reviewing the various options, I am interested in [specific repayment plan you wish to apply for, e.g., Income-Driven Repayment Plan, Graduated Repayment Plan, etc.]. I believe that this change will enable me to manage my payments more effectively.

Please let me know what specific information or documentation you require from me to proceed with this request. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Full Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]