

# Income Fluctuation Notice

To Whom It May Concern,

I am writing to formally notify you of a fluctuation in my income that has occurred since my last payment assessment. My name is [Your Name], and my account number is [Your Account Number].

Due to [brief description of the reason for income fluctuation, e.g., job loss, reduction in work hours, etc.], my financial situation has changed significantly, and I am requesting a reassessment of my payment obligations. My current monthly income is now [current monthly income amount], which is a reduction of [amount of decrease].

I would appreciate your understanding in this matter and am hopeful for a reevaluation of my payment terms based on my current financial status.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip Code]

[Your Phone Number]

[Your Email Address]