

Loan Default Explanation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally explain my current situation regarding my personal loan account number [Loan Account Number]. Unfortunately, due to unforeseen circumstances, I have encountered difficulties that have made it challenging to meet my repayment obligations.

[Explain the reason for default, e.g., job loss, medical emergency, etc. Provide details and any context that might help the lender understand your situation.]

I assure you that I am committed to resolving this situation. I am currently exploring options to rectify my financial circumstances, including [briefly outline any plans you have, like seeking employment, payment restructuring, etc.].

I kindly request your understanding and cooperation during this challenging time and would appreciate any options that may be available to help me get back on track with my payments.

Thank you for your attention to this matter, and I look forward to your response.

Sincerely,

[Your Name]