

Request for Decrease in Loan Processing Fees

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request a reconsideration of the processing fees associated with my loan application for [Loan Type or Loan Number].

Given my current financial situation and commitment to maintaining a positive relationship with [Lender's Institution Name], I would greatly appreciate any assistance you could provide in reducing these fees.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]