

Loan Payment Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Company]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to confirm our agreement regarding the partial payment arrangement for my loan account #[Loan Account Number]. As discussed, I will make a partial payment of [Amount] on or before [Due Date].

I appreciate your understanding in this matter and your willingness to work with me during this time. Please let me know if you require any further information or documentation.

Thank you for your cooperation.

Sincerely,

[Your Name]