

Your Name  
Your Address  
City, State, ZIP Code  
Email Address  
Phone Number  
Date

Loan Servicer Name  
Loan Servicer Address  
City, State, ZIP Code

Dear [Loan Servicer's Name],

I am writing to formally request a deferment of my student loans while I am serving in the Armed Forces. My service began on [Start Date] and is expected to continue until [End Date].

My loan account number is [Your Loan Account Number]. Due to my military obligations, I am unable to make my regular payments during this period. I would greatly appreciate your assistance in processing this deferment as soon as possible.

Attached is a copy of my military orders confirming my service dates. Please let me know if you require any additional documentation or information.

Thank you for your consideration of my request. I look forward to your prompt response.

Sincerely,  
[Your Name]