

Debt Payment Schedule Confirmation

Date: [Insert Date]

To: [Debtor's Name]

Address: [Debtor's Address]

Dear [Debtor's Name],

We would like to confirm the payment schedule regarding your outstanding debt. Below are the details of your confirmed payment plan:

| Payment Due Date | Payment Amount | Remaining Balance |
|---------------------------|-------------------------|--|
| [First Payment Due Date] | [First Payment Amount] | [Remaining Balance After First Payment] |
| [Second Payment Due Date] | [Second Payment Amount] | [Remaining Balance After Second Payment] |

Please ensure that payments are made on or before the specified due dates. Should you have any questions or require further clarification, do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]