

Notification of Unemployment Affecting Loan Obligations

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, ZIP Code]

Dear [Lender's Name],

I am writing to formally notify you that I have recently experienced a loss of employment as of [Insert Date of Unemployment]. Due to this unforeseen circumstance, I am concerned about my ability to meet my loan obligations, including the payments scheduled for [Insert Loan Amount] due on [Insert Due Date].

I am actively seeking new employment and am committed to resolving my financial situation. I would like to discuss any possible options available for deferment, restructuring, or any assistance that could be extended during this challenging period.

Please let me know a convenient time for us to discuss this matter further. I appreciate your understanding and support during this time.

Thank you for your attention to this matter.

Sincerely,

[Your Name]