

Request for Temporary Forbearance

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Loan Servicer's Name]

[Loan Servicer's Address]

[City, State, Zip Code]

Dear [Loan Servicer's Name],

I am writing to formally request a temporary forbearance on my student loans due to [reason for forbearance request, e.g., financial hardship, medical issue, etc.]. My account number is [Your Account Number].

Given my current situation, I am unable to meet my monthly payment obligations. I believe that a temporary forbearance will allow me the necessary time to [mention the reason why you believe you can resume payments, e.g., secure stable employment, recover from medical issues, etc.].

I kindly ask for your understanding and assistance in this matter. I would appreciate any guidance on the required documentation and the process to formalize this request.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]