

Income Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to confirm the income of [Employee's Full Name], who has been employed with [Company Name] since [Start Date]. [Employee's Name] holds the position of [Job Title] and is a valuable member of our team.

As of [Current Date], [Employee's Name] earns a gross monthly income of [Income Amount] and receives additional benefits that contribute to their overall compensation.

Please consider this letter as a formal verification of [Employee's Name]'s income for the purpose of loan repayment capability assessment. Should you need further information or have any questions, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Company Phone Number]