

Inquiry for Student Loan Interest Exemption

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the possibility of receiving an exemption from interest on my student loan. My name is [Your Name], and I am a student enrolled in [Your Program/Field of Study] at [Your Institution] with loan account number [Your Loan Account Number].

Due to [brief explanation of your circumstances such as financial hardship, lack of employment, etc.], I am seeking more information regarding any existing policies or programs that might allow for the exemption of interest on my loan. I believe that this support would greatly assist in my ability to manage my financial obligations and focus on my studies.

I would appreciate any guidance or resources you could provide regarding this matter. Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]