

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to inquire about the possibility of changing the parameters of my current mortgage loan, specifically regarding [mention the specific changes, such as interest rate, loan term, or payment plan].

My current mortgage account number is [Your Mortgage Account Number]. Due to [briefly explain the reason for your inquiry, e.g., changes in financial circumstances, interest rate fluctuations], I believe that adjusting the terms of my loan would be beneficial for my situation.

Could you please provide information on the options available for modifying my mortgage parameters? I would appreciate any guidance you can offer regarding the process, eligibility requirements, and potential impacts on my mortgage agreement.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]