

# Request for Refinancing Mortgage Terms

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Company]

[Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a review of the terms of my current mortgage (Account Number: [Insert Account Number]) with your institution.

Due to recent changes in my financial situation, I am interested in exploring options for refinancing my mortgage to obtain more favorable terms, such as a lower interest rate or a different loan duration. I believe these adjustments would enable me to manage my payments more effectively.

Please let me know the necessary steps to initiate this process and any documentation that may be required from my side. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]