

Request for Deferred Loan Payments

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Loan Officer

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Loan Officer's Name],

I hope this letter finds you in good health and spirits. I am writing to formally request a deferment of my loan payments for [Loan Account Number or Description] due to [brief explanation of reason, e.g., unforeseen financial difficulties, job loss, medical emergency].

As per our agreement, my current payment schedule is [insert details of payment schedule]. However, due to my current circumstances, I kindly ask for your assistance in deferring my payments for [specific duration, e.g., three months, six months].

I assure you that I am committed to fulfilling my obligations and will continue to communicate about my financial situation. I appreciate your understanding and support during this challenging time.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]