

# Letter of Intent for Business Loan

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Position]

[Lender's Company Name]

[Lender's Company Address]

[City, State, Zip Code]

## **Subject: Letter of Intent for Business Loan**

Dear [Lender's Name],

I am writing to express our intent to apply for a business loan to support our upcoming marketing initiatives at [Your Company Name]. We are seeking a loan in the amount of [Insert Amount] to fund various marketing strategies, including [briefly list marketing initiatives, e.g., digital advertising, promotional events, etc.].

With the anticipated growth from these efforts, we expect to enhance our client base and ultimately increase our revenue. We have prepared a detailed business plan outlining our marketing strategies, projected outcomes, and financial forecasts, which we would be happy to share with you at your convenience.

Thank you for considering our request. We look forward to the opportunity to discuss this further and explore how your support can help us achieve our marketing goals.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Position]

[Your Company Name]