Withdrawal of Student Loan Forgiveness Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Institution or Organization Name]

[Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally withdraw my application for student loan forgiveness submitted on [Insert Date of Application] due to [brief reason for withdrawal].

Please consider this letter as my official request to cancel my application and any associated processes.

Thank you for your attention to this matter.

Sincerely,

[Your Name]