

Request for Mortgage Payment Plan Adjustment

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request an adjustment to my current mortgage payment plan. Due to [briefly explain reason, e.g., financial hardship, loss of income, etc.], I am finding it increasingly difficult to meet my current monthly mortgage payments.

My mortgage account number is [Your Account Number]. I have been a consistent payer and have always strived to meet my obligations. However, my current situation requires me to seek a modification of my payment plan to ensure I can continue to meet my obligations without disruption.

I kindly ask you to consider a reduction in my monthly payments or an extended repayment plan. I am hopeful for a solution that would allow me to continue making payments while alleviating some financial pressure.

Thank you for your attention to this matter. I am looking forward to your prompt response and am hopeful for a favorable resolution. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information or documentation.

Sincerely,

[Your Name]