

Notification of Revised Auto Loan Payment Obligations

Date: [Insert Date]

To: [Borrower's Name]

Address: [Borrower's Address]

Dear [Borrower's Name],

We hope this message finds you well. We are writing to inform you about an important update concerning your auto loan account, number [Account Number].

After reviewing your account and in consideration of your current financial situation, we have made revisions to your auto loan payment obligations. The new payment terms will be effective starting [Effective Date]. Below are the details:

- Previous Monthly Payment: \$[Old Amount]
- New Monthly Payment: \$[New Amount]
- Payment Due Date: [New Due Date]
- Loan Term: [Updated Term] months

If you have any questions or concerns regarding these changes, please do not hesitate to contact us at [Customer Service Phone Number] or [Customer Service Email]. Our team is here to assist you.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]