

Vehicle Loan Adjustment Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an adjustment to my vehicle loan installments for the account number [Your Account Number]. Due to [brief explanation of your circumstances, e.g., unexpected financial difficulties], I am currently facing challenges in meeting my monthly payment obligations.

In light of my situation, I kindly ask for your assistance in restructuring my loan payments. I would appreciate it if you could consider [suggest a new payment plan, such as lower installments, an adjustment period, etc.].

I am committed to resolving this matter and ensuring that my loan obligations are fulfilled. I would greatly appreciate your understanding and support during this time.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]