

[Your Name]  
[Your Position/Title]  
[Your Institution/Company]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Admissions Committee]  
[Master's Program Name]  
[University Name]  
[University Address]  
[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to enthusiastically endorse [Candidate's Name] for admission to the [Master's Program Name] at [University Name]. Having worked with [him/her/them] for [duration] at [Your Institution/Company], I have had the opportunity to observe [his/her/their] exceptional skills and dedication firsthand.

[Candidate's Name] has consistently demonstrated [describe relevant skills, qualities, and accomplishments]. For example, [provide specific instance or project that showcases the candidate's abilities].

In addition to [his/her/their] academic prowess, [Candidate's Name] possesses [mention any relevant personal qualities or soft skills]. [He/She/They] is not only an excellent [student/professional] but also a compassionate and inspiring team member.

I have no doubt that [Candidate's Name] will contribute significantly to [University Name] and thrive in the challenging environment of the master's program. I wholeheartedly support [his/her/their] application and am confident that [he/she/they] will excel in [his/her/their] studies and future endeavors.

Thank you for considering this endorsement. Please feel free to contact me at [your phone number/email] if you require any further information.

Sincerely,  
[Your Name]