

Short-Term Loan Approval

Date: [Insert Date]

Loan Applicant: [Applicant's Name]

Address: [Applicant's Address]

Dear [Applicant's Name],

We are pleased to inform you that your application for a short-term loan of [Loan Amount] has been approved for travel purposes. This loan is intended to assist you in covering your travel expenses.

Details of the loan are as follows:

- **Loan Amount:** [Loan Amount]
- **Interest Rate:** [Interest Rate]
- **Loan Term:** [Loan Term]

We kindly ask you to review the terms and conditions attached to this loan. Please sign and return the enclosed agreement by [Response Date] to initiate the disbursement process.

Thank you for choosing [Company Name]. We wish you safe travels and memorable experiences!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]