

Request for Customized Repayment Schedule

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a customized repayment schedule for my loan account [Insert Loan Account Number]. Due to [brief explanation of reasons such as financial hardships, job loss, etc.], I am currently unable to meet the existing repayment terms.

I would like to propose a revised repayment plan that better suits my current financial situation. I believe that with a more manageable repayment schedule, I will be able to fulfill my obligations and maintain my account in good standing.

Thank you for considering my request. I look forward to your response and hope to discuss this matter further.

Sincerely,

[Your Name]