

# Letter Requesting Waiver of Credit Card Fees

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Credit Card Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to request a waiver of the credit card fees that were recently charged to my account. My account number is [Insert Account Number].

Due to [briefly explain reason for the request, e.g., financial hardship, misunderstanding, etc.], I kindly ask for your consideration in waiving these fees.

I have been a loyal customer since [Insert Year], and I value my relationship with [Credit Card Company Name]. I appreciate any assistance you can provide regarding this matter.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]