

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Recipient's Position]

[Lending Institution/Company Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to submit a revised proposal for our business financing request originally submitted on [original submission date]. After careful consideration and feedback received, we have made adjustments to our proposal to better align with your requirements.

The revised proposal includes [briefly outline key changes, such as revised financial projections, updated business plan details, etc.]. We believe these modifications strengthen our request and provide a clearer picture of the potential for success in our business.

Please find attached the revised proposal for your review. We appreciate your time and consideration in this matter, and we would be happy to discuss any further questions or clarifications you may need.

Thank you for your attention to this submission. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]