

Hardship Loan Extension Inquiry

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request an extension on my hardship loan due to [briefly explain your situation, e.g., unexpected medical expenses, job loss, etc.]. My account number is [Your Account Number].

Despite my efforts to meet the repayment schedule, I am currently facing significant financial challenges that make my regular payments untenable. I would like to discuss the possibility of extending my loan term or exploring alternative repayment options tailored to my current situation.

I appreciate your understanding and support during this difficult time. I am committed to repaying my loan and hope to find a temporary solution that will allow me to manage my financial obligations more effectively.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]