

# Supplier Safety Protocol Announcement

Dear Valued Supplier,

We are committed to ensuring the safety and well-being of all our partners, including our suppliers. In light of recent events and in accordance with updated safety guidelines, we are implementing new safety protocols that all suppliers must adhere to.

## New Safety Protocols:

- Mandatory safety training sessions for all employees.
- Regular safety audits and inspections.
- Immediate reporting of any safety incidents.
- Provision of appropriate personal protective equipment (PPE).

We kindly ask that you familiarize yourself with these protocols and ensure compliance by **[Insert Date]**. Failure to adhere to these protocols may affect your eligibility to supply goods and services.

If you have any questions or require further information, please do not hesitate to contact us at **[Insert Contact Information]**.

Thank you for your attention to this important matter.

Sincerely,

**[Your Name]**

**[Your Position]**

**[Your Company]**

**[Contact Information]**