

Supplier Intellectual Property Rights Notification

Date: [Insert Date]

To: [Supplier's Name]

[Supplier's Address]

Dear [Supplier's Contact Name],

We are writing to inform you of our company's policies regarding Intellectual Property Rights (IPR) as they pertain to the products and services you are supplying to us. It is essential that all suppliers adhere to these guidelines to avoid any potential breaches of intellectual property.

As per our agreement, we require that:

- All products supplied are free from any intellectual property infringement.
- You declare any existing patents or trademarks associated with the products.
- You ensure proper licensing for any third-party intellectual property utilized in your products.

Please submit the necessary documentation confirming your compliance with the above requirements by [insert deadline]. Failure to provide this information may result in consequences as per our supplier agreement.

Thank you for your cooperation. Should you have any questions, please feel free to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Contact Information]