

# Supplier Copyright Update Notification

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Dear [Supplier Contact Name],

We would like to inform you of an important update regarding copyright policies that may affect our ongoing partnership. As our supplier, it is crucial that you adhere to the latest copyright regulations to ensure compliance and the protection of intellectual property.

Effective [Insert Effective Date], the following changes will take place:

- [Detail Change 1]
- [Detail Change 2]
- [Detail Change 3]

We request that you review your current practices and ensure that all products and materials provided to us are in accordance with these updated copyright policies.

Thank you for your attention to this matter. Should you have any questions or require further information, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]