

You're Invited!

Dear [Supplier Name],

On behalf of [Your Company Name], I would like to cordially invite you to our annual Supplier Appreciation Dinner. We are grateful for your continued support and partnership.

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Venue/Address]

This evening will be a wonderful opportunity to celebrate our successes together and to discuss our future collaborations. Please join us for an evening of good food, great company, and inspiring conversation.

Kindly RSVP by [Insert RSVP Date] to ensure we can accommodate you.

We look forward to celebrating with you!

Warm regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]