

Supplier Legal Framework Assessment

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Dear [Supplier Contact Name],

We are conducting a Supplier Legal Framework Assessment as part of our commitment to ensure compliance and to assess the legal standing of our valued suppliers. This process allows us to better understand the legal framework within which your operations are conducted.

Please provide the following information:

- Details of your corporate structure
- Copies of relevant licenses and permits
- Information on any pending litigation or legal disputes
- Compliance with relevant regulations and standards

We kindly request that you provide the requested information by [Insert Due Date] to facilitate our assessment process. Your cooperation is greatly appreciated and vital for our ongoing partnership.

Thank you for your timely attention to this matter. Should you have any questions, please do not hesitate to contact me at [Your Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Your Company]