

Attendance Confirmation

Date: [Insert Date]

To Whom It May Concern,

This letter is to confirm that [Student's Name], a student at [Institution Name], has been consistently attending classes from [Start Date] to [End Date].

During this period, [Student's Name] has maintained good attendance, with a total attendance rate of [Insert Attendance Rate]%.

If you require any further information, please feel free to contact us.

Sincerely,

[Your Name]

[Your Position]

[Institution Name]

[Contact Information]