

Appreciation Letter

Date: [Insert Date]

To: [Supplier's Name]

[Supplier's Address]

Dear [Supplier's Name],

We would like to express our sincere appreciation for your participation in the exit interview conducted on [insert date]. Your insights and feedback are invaluable as we strive to improve our processes and maintain strong relationships with all our partners.

Your contributions have helped us understand your experience working with us, and we truly value your opinions. We are committed to using this feedback to enhance our future collaborations.

Thank you once again for your time and honesty. We wish you all the best in your future endeavors.

Warm regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]