

Supplier Eligibility Standards for Partnership Consideration

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Dear [Supplier Contact Name],

We appreciate your interest in partnering with [Your Company Name]. In order to assess eligibility for a potential partnership, we require all suppliers to meet the following standards:

- **Quality Assurance:** Suppliers must provide evidence of quality control measures and certifications (e.g., ISO 9001).
- **Financial Stability:** Suppliers should provide financial statements for the past two years demonstrating stability and profitability.
- **Compliance:** Compliance with all applicable laws and regulations is mandatory.
- **Experience:** A minimum of [X years] of experience in the industry is required.
- **References:** Please provide contact details of at least three business references.

We kindly ask you to submit the required documentation by [Submission Deadline]. Once reviewed, we will reach out to discuss the next steps.

Thank you for your attention to these matters. We look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]