

# Request for Supplier Diversity Participation

Date: [Insert Date]

[Supplier Name]

[Supplier Address]

[City, State, Zip Code]

Dear [Supplier Contact Name],

We are committed to fostering an inclusive environment and promoting diversity within our supply chain. As part of our ongoing efforts, we are reaching out to invite you to participate in our Supplier Diversity Program.

We believe that diverse suppliers contribute to innovation and competitiveness, and we are eager to include businesses like yours in our network. Your participation will not only provide opportunities for growth but also enable us to better serve our diverse customer base.

We would appreciate the opportunity to discuss this further and explore how we can work together. Please let us know your availability for a meeting during the coming weeks.

Thank you for considering this opportunity. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]