

Supplier Engagement Verification

Date: [Insert Date]

[Supplier Name]

[Supplier Address]

[City, State, Zip Code]

Dear [Supplier Contact Name],

We are writing to verify our engagement with your company as a supplier for [mention product/service]. This verification is part of our commitment to maintain high standards in our supply chain management.

Please provide us with the following information:

- Confirmation of your company's capabilities and services.
- Any relevant certifications or qualifications.
- Recent financial statements, if applicable.

Your prompt response is greatly appreciated as we aim to enhance our collaboration.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]