

# Notification of New Team Leader

Dear Team,

We are pleased to announce that starting from [Start Date], [New Team Leader's Name] will be joining us as the new Team Leader for [Team/Department Name]. [He/She/They] brings a wealth of experience in [Brief Description of Experience or Background] and we are excited about the leadership and vision [he/she/they] will bring to our team.

Please join us in welcoming [New Team Leader's Name] to [Company Name]. We encourage everyone to introduce themselves and make [him/her/them] feel at home.

Best regards,

[Your Name]

[Your Position]

[Company Name]