

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Supplier's Name]

[Supplier's Company]

[Supplier's Address]

[City, State, ZIP Code]

Dear [Supplier's Name],

I am writing to formally recommend adjustments to our current pricing agreement. Over the past [duration of partnership], our collaboration has resulted in numerous benefits, including [mention specific benefits or improvements].

Given the evolving landscape of our industry and [mention any relevant factors such as increased costs, market changes], I believe it is in both our interests to revisit and negotiate our pricing terms to ensure mutual success moving forward.

Thank you for your attention to this matter. I look forward to discussing this with you and finding a solution that works for both parties.

Sincerely,

[Your Name]

[Your Position]

[Your Company]