

# Assessment Request for Supplier Pricing Efficiencies

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Subject: Request for Assessment of Pricing Efficiencies

Dear [Supplier Contact Name],

We hope this message finds you well. As part of our commitment to continuous improvement and cost efficiency, we are conducting an assessment of our current supplier pricing structures.

We kindly request your cooperation in providing a detailed overview of your current pricing efficiencies, including:

- Breakdown of pricing models used
- Any available discounts for bulk orders
- Potential cost-saving measures or suggestions
- Competitive pricing comparisons, if applicable

This assessment will help us both streamline our procurement process and explore opportunities for better cost management. We appreciate your prompt response by [Insert Due Date] to assist us in this initiative.

Thank you for your attention to this matter. We look forward to your valuable insights.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]