

Supplier Safety Communication

Date: [Insert Date]

To: [Supplier Name]

From: [Your Company Name] Supplier Safety Team

Subject: Important Safety Communications

Dear [Supplier Name],

We hope this message finds you well. As part of our ongoing commitment to maintaining safety standards, we are reaching out to you regarding our collaborative safety initiatives.

We would like to remind you of the following safety protocols:

- Adhere to all safety regulations as outlined in our contract.
- Report any safety incidents or near misses immediately.
- Participate in scheduled safety training and audits.

Additionally, we encourage open communication regarding any safety concerns or suggestions for improvement. Your feedback is invaluable in enhancing our collective safety efforts.

Thank you for your attention to this matter, and for your continued partnership in ensuring a safe working environment.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]