Order Confirmation for Replacement Parts

Dear [Supplier Name],

We are writing to confirm our order for the replacement parts as discussed. Below are the details of the order:

Order Details

• Order Number: [Order Number]

Order Date: [Order Date]Part Number: [Part Number]

Quantity: [Quantity] Price: [Price] each

Delivery Information

Shipping Address: [Shipping Address]

Expected Delivery Date: [Expected Delivery Date]

Please let us know if you require any further information. We look forward to receiving the parts promptly.

Thank you for your attention to this order.

Best regards,

[Your Name][Your Position][Your Company][Your Contact Information]