

Fee Waiver Application Denial

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Institution or Organization Name]

[Institution Address]

[City, State, Zip Code]

Dear [Recipient Name],

Thank you for your interest in applying for a fee waiver for [specific purpose, e.g., college application, examination]. We appreciate the time and effort you put into your application.

After careful consideration, we regret to inform you that your application for a fee waiver has been denied due to late submission. According to our established guidelines, all applications must be submitted by [insert deadline]. Unfortunately, your application was received on [insert submission date], which falls outside of the permissible time frame.

We understand that this may be disappointing news. Should you have questions or wish to discuss your circumstances further, please do not hesitate to contact us at [insert contact information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Institution or Organization Name]