

Vendor Merging Effectiveness Review

Date: [Insert Date]

To: [Vendor Name]

From: [Your Company Name]

Subject: Effectiveness Review of Vendor Merger

Dear [Vendor Contact Name],

We hope this message finds you well. As part of our ongoing partnership and commitment to excellence, we would like to conduct a review of the effectiveness of the recent merger between [Vendor Name] and [Merged Entity].

Review Objectives:

- Assess the integration process and its impact on service delivery.
- Evaluate any changes in pricing structures and cost efficiency.
- Understand customer feedback and satisfaction levels post-merger.
- Identify any challenges faced during the merger and potential solutions.

Review Schedule:

We propose a meeting on [Insert Date] at [Insert Time] to discuss the review in detail. Please confirm your availability at your earliest convenience.

We value our relationship and look forward to collaborating on this important review process. Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]