

Supplier Secrecy Agreement

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Dear [Supplier Name],

This letter serves as a Supplier Secrecy Agreement ("Agreement") between [Your Company Name] ("Company") and [Supplier Name] ("Supplier"). This Agreement is intended to protect the confidential and proprietary information exchanged between the parties.

1. Definition of Confidential Information

Confidential Information includes all data and information that is proprietary to the Company and not generally known to the public, including but not limited to:

- Business plans
- Financial information
- Product designs
- Marketing strategies

2. Obligations of the Parties

Both parties agree to:

- Maintain the confidentiality of the Confidential Information.
- Use the Confidential Information solely for the purpose of [describe purpose].
- Limit disclosure of the Confidential Information to employees or agents who need to know.

3. Term

This Agreement shall commence on the date above and shall continue in effect until terminated by either party with [insert notice period].

4. Governing Law

This Agreement shall be governed by the laws of [insert jurisdiction].

Please sign below to indicate your acceptance of this Agreement.

[Your Name]
[Your Title]
[Your Company Name]

[Supplier Name]
[Supplier Title]
[Supplier Company Name]

Sincerely,

[Your Company Name]