

Supplier Restricted Disclosure Agreement

Date: [Insert Date]

[Supplier Name]

[Supplier Address]

[City, State, ZIP Code]

Dear [Supplier Name],

This Restricted Disclosure Agreement ("Agreement") is entered into as of the date set forth above by and between [Your Company Name], a [Your Company's State of Incorporation] Corporation with its principal place of business at [Your Company Address] ("Disclosing Party"), and [Supplier Name] ("Receiving Party").

1. Purpose of Disclosure

The purpose of this Agreement is to protect the confidential information exchanged between the parties in order to facilitate a potential business relationship.

2. Definition of Confidential Information

"Confidential Information" refers to any information that is disclosed by the Disclosing Party to the Receiving Party, whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential.

3. Obligations of the Receiving Party

The Receiving Party agrees to:

- a) Keep the Confidential Information strictly confidential and use it solely for the purpose outlined above;
- b) Not disclose the Confidential Information to any third parties without prior written consent from the Disclosing Party;
- c) Take all reasonable precautions to protect the confidentiality of such information.

4. Term

This Agreement shall commence on the date first written above and shall remain in effect for a period of [Insert Duration] years unless terminated by either party with [Insert Notice Period] written notice.

Please indicate your acceptance of this Agreement by signing below.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

Accepted and Agreed:

[Supplier Name]

[Title]

Date: _____