

Supplier Employee Ethics and Integrity Policy

Date: [Insert Date]

From: [Your Company Name]

To: [Supplier Name]

Dear [Supplier Name],

As a valued partner, we wish to remind you of the importance of maintaining high ethical standards and integrity in all business dealings. Our mutual success relies on a commitment to ethical behavior and compliance with applicable laws and regulations.

Policy Overview

This policy outlines our expectations regarding ethical conduct, integrity, and compliance with all relevant legislation. We expect your employees to adhere to the following principles:

- Honesty and Transparency
- Respect for Individuals
- Compliance with Laws
- Avoidance of Conflicts of Interest
- Protection of Company Assets
- Commitment to Fair Competition

Reporting Violations

We encourage your employees to report any suspected violations of this policy. Reports can be made confidentially to [Contact Information or Hotline].

Conclusion

We appreciate your cooperation in fostering an environment of honesty and integrity. Should you have any questions regarding this policy, please do not hesitate to contact us.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]